

Once Upon a Wedding...

Where your wedding fairy tale comes to life!



The ultimate luxurious, all-inclusive wedding package.



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Imagine if you could host the wedding of your dreams in a truly spectacular venue – with every little detail organised for you by the absolute best in the business.

And of course there will be NO compromise on quality. In fact your big day will be literally glittering with gorgeous touches, amazing inclusions and special extras beyond your wildest wedding dreams.

Most importantly, our award-winning events team will work with you to customise and coordinate every single element of the day - creating the ultimate stress-free, all-inclusive, fairy tale wedding magic!

What is 'Once Upon a Wedding'?

As the owners of two of Adelaide's premier boutique wedding venues, we have often heard couples dreaming of an all-inclusive wedding package that takes all the worry, uncertainty, hard work and stress out of wedding planning.

So we listened - and your wedding dream is now our reality!

With help from some of SA's most experienced, awarded and passionate bridal industry professionals, we are thrilled to introduce **Once Upon a Wedding** – a luxurious, all-inclusive wedding package including:

- a gorgeous garden ceremony, including décor, your celebrant and all legal paperwork
- four hours of spectacular photography, including at least 200 edited, high resolution images
- a decadent 3-course dinner *or* gala cocktail reception for up to 50 guests
- luxurious, ocean-view wedding night accommodation...and this is just the beginning!

The package also includes bridal hair and makeup, gorgeous wedding flowers, pre-dinner drinks and nibble platters, a spectacular wedding cake, one of Adelaide's top DJs, room uplighting, photo booth, all food and beverages, place cards and your luxurious reception professionally customised and styled to suit your colours and themes.

All this, for the single, set price of \$15,950!*

Simply choose your venue, make your selections, invite your guests... and watch as our incredible team brings your fairy tale wedding to life!



* 'Once Upon a Wedding' is available at either of our boutique, heritage-listed venues - Utopia @ Waterfall Gully or Glanville Hall - from Sep 2015 to Dec 2016. Bookings are also available throughout 2017 for \$16,950. 10% surcharge on all public holidays.

About Once Upon a Wedding...

Let's start with some key information...

- ♣ **'Once Upon a Wedding'** packages can be hosted at either Utopia @ Waterfall Gully or Glanville Hall.
- ♣ Packages include both a garden ceremony and a fully catered reception for *up to 50 guests*, plus listed 'extras'.
- ♣ Couples can choose from a seated dinner *or* a cocktail-style reception celebration.
- ♣ Dates are available any day or month, subject to availability (until December 2017*).
- ♣ Price includes up to 50 adult guests - additional guests can be added for \$99pp.
- ♣ Full details of all inclusions are detailed later in this package, but in summary this package includes:
 - all garden ceremony venue hire (*or a backup, indoor location where possible in the case of adverse weather*)
 - all reception venue hire
 - ceremony décor, including chairs, aisle runner, signing table and archway backdrop
 - your celebrant, including all legal paperwork
 - professional photography for up to four hours, including at least 200 edited, high resolution images
 - deluxe reception decorations of your choice from our huge range, customised to suit your style and themes, including chair covers, chair sashes, table centrepieces, bridal table skirting and more
 - all food and beverages, including pre-dinner drinks and gourmet nibble platters
 - a custom-created, luxury wedding cake topped with fresh blooms
 - spectacular fresh flower bridal bouquet and matching groom's buttonhole from our selection
 - five hour deluxe DJ package, including feature room up lighting and a dreamy 'dry ice' dance floor
 - photobooth for four hours of your reception, including photo guest book
 - your wedding night accommodation in a luxury, ocean-view spa suite.

Our experienced, multi-award winning event planning team will coordinate all of this for you – helping you to create the ultimate no stress, no fuss, utterly spectacular wedding day!

Once Upon a Wedding packages are priced at the single, set price of **\$15,950** until the end of 2016, or **\$16,950** for weddings booked in 2017*. No hidden extras, no surprises – just absolute package perfection.

At full retail, this luxury package would be valued at more than \$18,500...not to mention the hours of time, worry and stress you will save by putting your special day in the hands of this truly sensational team.

* 2015-16 packages priced at \$15,950, 2017 packages priced at \$16,950. 10% surcharge on all public holidays.



The full package details...

Your ceremony includes:

- ♣ 90 minutes of **ceremony venue hire** in the stunning, heritage gardens at either Glanville Hall or Utopia @ Waterfall Gully (*includes indoor wet weather alternative*)
- ♣ beautiful **ceremony décor** including 20 elegant white chairs, your choice of a red or seagrass aisle runner, a white-clothed signing table and an archway ceremony backdrop
- ♣ your **celebrant** Christine Churchill *or* Susan Gallina to create and conduct your ceremony, including all legal paperwork, creation of a personalised ceremony and use of a **professional, wireless sound system** for your ceremony (*specific celebrant subject to availability, alternative may be offered*).



Your reception includes

- ♣ a spectacular, five hour **reception celebration** in one of our two boutique heritage venues, including all food, beverage, service and decorations for up to 50 guests (*additional guests can be added for \$99pp*)
- ♣ 30 minutes of pre-dinner bubbly and gourmet platters, followed by a full 4-hour **beverage package**
- ♣ your choice of a gala, cocktail-style reception *or* a formal, seated reception*
- ♣ your reception room **professionally styled** and decorated to suit your colours and themes from our extensive selection, including chair covers and sashes, centrepieces, personalised menus, fairy light bridal table skirting, a 'wishing well' for cards and feature room uplighting
- ♣ professionally printed **place cards**, designed by Quick Creations in your choice of white or ivory shimmer
- ♣ a custom-created, two-tier **wedding cake** topped with seasonal foliage and blooms to match your decor
- ♣ a deluxe **5-hour DJ package** from Middleton Events, including uplighting and a dreamy dry-ice dance floor
- ♣ an all-inclusive, four-hour **photobooth package** from Adelaide Photobooths, including unlimited prints, fun props and a beautifully bound **photo guest book**.

* see following pages for detailed reception menus and food/beverage inclusions



You will also receive:

- ♠ Up to four hours of **professional photography** at your venue and one additional location (maximum of 10km travel distance), including a USB of at least 200 edited, high resolution images. Your day will be captured by either Hannah from Barb and Mr Boord Photography or Kelsey from Elevation Photography (*photographer subject to availability, alternative may be offered*).
- ♠ Professional **bridal hair and makeup** completed at a location of your choice (maximum of 15km from your venue) on your wedding day by the girls from Sirens and Seraphim, including a complimentary pre-wedding studio trial (*subject to availability, alternative may be offered*).
- ♠ Your **wedding night accommodation** in a luxurious, ocean-view spa suite at the decadent Seawall Apartments in Glenelg, including a bottle of bubbly and cooked breakfast provisions (*subject to availability, alternative accommodation may be offered*).
- ♠ A gorgeous fresh flower **bridal bouquet with matching groom's buttonhole**, created by In Bloom. You will choose from either a round, posy-style *OR* rustic, unstructured style bouquet created using our florist's choice of fresh, seasonal foliage and blooms in ivory, cream and white plus one additional colour shade of your choice from the following selections – hot pink, purple, yellow, soft pink, orange or red (*upgrades, colour changes and additional flower choices are available, however surcharges will apply*).



What's on the menu?

To start

Pre-dinner treats of Bridgewater Mill NV Sparkling, beers and soft drinks, served with gourmet nibble platters for 30 minutes prior to the reception doors opening

To drink

A four hour beer, wine and soft drink package, including:

- ♣ Bridgewater Mill NV Sparkling
- ♣ Blackbilly Sauvignon Blanc
- ♣ St Hallett Gamekeeper's Shiraz
- ♣ Coopers Pale Ale
- ♣ Toohey's Extra Dry
- ♣ Toohey's 5 Seeds cider
- ♣ orange juice and soft drinks



To eat

Your choice of...

A formal, three-course seated dinner reception including:

- ♣ Set entrée of spinach and ricotta cannelloni with roast tomato coulis, basil pesto and parmesan shavings.
- ♣ Guest selection of two main courses, including seared beef fillet served on potato dauphine, with wilted spinach and red wine jus *or* pan-seared chicken breast stuffed with herb butter, served on soft 'spaetzle' noodles with green beans and verjuice glaze. Main courses will be served with bowls of steamed veg.
- ♣ Your own custom-created wedding cake served as dessert with Summer berry coulis, Chantilly cream and freshly brewed tea and coffee.

or

An elegant, standing-style cocktail reception including:

- ♣ Chef's selection of four cold and five hot handmade, gourmet canapés*, served over 3 hours.
- ♣ Your own custom-created wedding cake plus two additional sweet canapes, served on platters for dessert with freshly brewed tea and coffee.



What else can I add?

You may also choose to add:

- ♣ additional guests for \$99pp (up to a maximum of 110 guests)
- ♣ children for \$35pp (2-12 years)
- ♣ another hour of room hire and drinks for \$18pp
- ♣ another hour of room hire alone for \$350 (with bar open for drink purchases)
- ♣ additional canape, meal or drink options – see our full wedding packages for options
- ♣ at Glanville Hall, access to our billiard room and vintage lawn games prior to your reception for \$250
- ♣ at Utopia, bridal party access to our cosy bridal retreat lounge for \$100
- ♣ extra services from any of our amazing package partners – speak to them for details!

If you've dreamed it, we can make, source or create it. Don't be afraid to ask!

Contact us...

Are you ready to create your own **Once Upon a Wedding** fairytale?

Contact our events team today to talk about your options and arrange a personalised venue tour...

Utopia @ Waterfall Gully

170 Waterfall Gully Road

Waterfall Gully

South Australia 5066

Phone (08) 8379 2488

Email info@waterfallgully.com.au

Glanville Hall

8 Park Avenue

Semaphore South

South Australia 5019

Phone (08) 8242 1250

Email info@glanvillehall.com.au



Terms and conditions

We look forward to helping you create the perfect 'Once Upon a Wedding' fairytale! To ensure everything runs smoothly on your special day, it is important that you be completely familiar with our terms and conditions.

All bookings are made upon, and are subject to, the following terms and conditions as determined by Utopia @ Waterfall Gully and Glanville Hall. By paying your \$2000, non-refundable deposit, you are agreeing to the following:

Bookings

- 1.1 **By paying your \$2000 deposit, you agree to the terms and conditions outlined in this document.**
- 1.2 Deposits are strictly non-refundable.
- 1.3 Tentative bookings may be made, but are only valid for seven (7) days from the date of booking.
- 1.4 No booking is deemed confirmed until a non-refundable event deposit of \$2000 has been received. Management reserves the right to cancel the booking if confirmation and deposit is not received by the due date.
- 1.5 If your booking is cancelled less than ten (10) months before the date of your event, your deposit is forfeited. If you cancel your booking more than ten (10) months before the date of your event, you will receive a 50% refund of your deposit.
- 1.6 Refunds will not be offered for *any* change of mind cancellations.
- 1.7 Deferring or transferring a confirmed booking date *may* be available - at the discretion of management, with at least 10 months' notice and depending on availability. An additional progress payment of \$500 will apply to transfer a booking to a new date, and package pricing may change for date extensions.
- 1.8 No refund will be offered for subsequent cancellation after a date transfer.

Liquor Licensing Act

- 2.1 Management and staff will abide by all conditions set down in the *Liquor Licensing Act*. We reserve the right to refuse the service of alcohol to any guests displaying signs of intoxication.
- 2.2 Management reserves the right to cease all service of alcohol prior to the close of a function, in the event that a large number of guests are displaying unacceptable behaviour or showing signs of intoxication.

Prices and payment

- 3.1 Unless otherwise stated, all prices quoted are inclusive of GST.
- 3.2 Once your deposit has been received and confirmed in writing, your package pricing will be locked in to the absolute best of our ability. You will be notified immediately in the case of any unforeseen and/or unavoidable price changes.
- 3.3 Your absolute confirmed, final number of guests - along with any and all special dietary requirements - is required *no less than* fourteen (14) days prior to the event. We cannot guarantee that last minute or late additions will be accepted.
- 3.3 Your event account must be settled and cleared *no less than seven days* prior to the event.
- 3.4 No refunds will be offered for any changes or cancellations after final invoicing and payment, and charges will be rendered for any late inclusions.
- 3.5 Payment can be made by cash, credit card (Visa, Mastercard, EFTPOS), bank cheque or EFT (electronic funds transfer). Credit card and EFTPOS payments will incur a 1.5% processing fee. Personal cheques are not accepted.
- 3.6 Beverage purchases under a negotiated purchase bar account must be settled either in advance or on the night, payable by cash, credit card or EFTPOS.

BYO

- 5.1 No food or beverage is permitted to be brought to Utopia @ Waterfall Gully or Glanville Hall for consumption at the event, anywhere on the premises (including in the gardens, the Bridal Retreat or the Bridal Parlour) by the organisers or any persons attending the event, at any time during the event.
- 5.2 No food or beverage shall be removed from the premises following the event.

Damage and conduct

- 6.1 Event organisers are financially responsible for any damage sustained to the venue or the venue's property by the organiser or invited guests, in any part of the premises during the event.
- 6.2 Management reserves the right to request a security bond or a credit card imprint, payable prior to the event.
- 6.3 The venue accepts no responsibility for damage or loss of merchandise or property left in the premises prior, during or after the event. Organisers should arrange their own insurance and/or security.
- 6.4 Management reserves the right to exclude or eject any or all objectionable persons from the event or the premises without liability.
- 6.5 It is understood that the client will conduct the event in an orderly manner, in full compliance with venue management and applicable laws.
- 6.6 Event organisers are financially responsible for any damage sustained to items hired for the purpose of the event, such as decorations, ceremony items and other equipment.
- 6.7 Children are very welcome at both Utopia and Glanville Hall, but must be supervised by responsible adults at all times. The Bridal Retreat and Bridal Parlour are not to be used for babysitting or child minding purposes.

Smoking

- 7.1 **Glanville Hall and Utopia @ Waterfall Gully are totally smoke free venues.** Smoking is absolutely prohibited within the building, on the lawns and within the gardens.
- 7.2 Smokers are asked to do in the designated smoking areas, where ash trays and sand buckets are provided for the safe and neat collection of cigarette butts.
- 7.3 It is at the discretion of management as to how many times guests will be 'warned' about the smoking regulations. After numerous warnings, the venue reserves the right to exclude or eject any or all objectionable persons from the event or the premises without liability.
- 7.4 Management reserves the right to charge a cleaning fee of \$500 for any events where these clear smoking regulations are ignored, and significant cleaning is required to remove cigarette butts from the premises.

Facilities

- 9.1 Every effort will be made to maintain the exact appearance of the buildings, however changes, upgrades and improvements may take place between the date of booking and the event.
- 9.2 Utopia @ Waterfall Gully and Glanville Hall's facilities may only be used for the purposes which they are intended.
- 9.4 All guests must vacate the premises within 30 minutes following the completion of the event. Failure to comply will result in a charge of \$150 for each additional 30 minutes or part thereof.
- 9.5 Please speak to our staff in regards to fire safety, fire bans and the use of candles within our building and surrounding gardens. Open flames are a fire risk, and must be contained at all times.
- 9.6 Bubbles and 'dry ice machines' are welcome in our gardens and on our outdoor terrace, but cannot be used within the main buildings without prior permission.
- 9.7 Please note that glitter, confetti and table sprinkles are strictly prohibited within Utopia and Glanville Hall – both inside and in the gardens and outdoor areas. An additional cleaning fee of \$250 will be charged upon unauthorised use of these items.

Decoration hire

- 10.1 In an emergency, we reserve the right to substitute hire items with similar items without seeking the permission of the hirer. We will take the utmost care to match colours and design but there may be slight variations.
- 10.2 In the case of inclement weather, we will make an indoor area available for your ceremony. Our staff will work with you to make this decision, which must be confirmed at least 6 hours prior to the ceremony start time (to allow us time to move/set up your items).
- 10.3 No refunds will be provided for changes or cancellations due to inclement weather.
- 10.4 **Fresh flowers, petals and confetti cannot be used on any of the aisle carpets or seagrass aisle runners or inside the buildings,** due to staining and damage caused. If petals or confetti are used and cause damage, a cleaning or full replacement fee will be charged.
- 10.5 In the event that damage or loss occurs to any hired items, the hirer is financially responsible for replacement or repair of goods within seven days.