



Glanville Hall  
EST. 1856



## Wedding Ceremonies

The romance of the past meets the magic of your future...

## Your dream ceremony is the Glanville Hall reality

Imagine standing beside your soul mate, surrounded by your nearest and dearest in the gorgeous gardens of our majestic historical manor. Say 'I do' as the sunset bathes the homestead's century-old stonework in a rich, golden glow, then spoil your guests with sparkling wine and canapés in the pavilion...

Welcome to **Glanville Hall** - elegant, luxurious and romantic in every way! Combining all the grace and glamour of a sprawling heritage homestead with luxurious packages, seamless service, modern amenities and exceptional food and wine, Glanville Hall is the perfect venue to make your wedding dream a reality.

Glanville Hall offers a wide range of stunning, indoor and outdoor locations to suit any style of ceremony, with our sprawling, beautifully landscaped gardens and charming private rooms offering luxury, elegance and privacy for your special day. Couples saying their vows at Glanville Hall are also guaranteed exclusive use of the gardens and manor during their booked timeframes - ensuring you feel like the only people in the world on the most important day of your lives!



## Design your dream!

To create the perfect setting for your unique ceremony, we offer:

- ♥ **six garden wedding ceremony locations** to suit from 20 to 200 guests (The Cloisters, The Chapel Gardens, The Glanville, The Greens, The Cedar Grove and The Fig Tree)
- ♥ **four indoor ceremony rooms** to suit from 20 to 200 guests (The Library, The Parlour, The Cedar Room, The Chapel)
- ♥ a range of **stunning decoration packages** to suit any style of ceremony, from simple and elegant through to the ultimate in fairy tale perfection
- ♥ a host of **luxurious optional extras** such as post-ceremony drinks, gourmet canapés and vintage games on the lawns
- ♥ a **complimentary indoor back-up location** for all garden weddings, in the event of adverse weather.



## Choose your perfect time

Glanville bridal couples can select from three ceremony hire periods, all of which include exclusive use of your chosen ceremony location and private access to the manor and gardens for bridal party photos:

- ♥ **Brunch Ceremony - 10.30am-1pm** (*ceremony to be held around 11-11.30am*)
- ♥ **Lunch Ceremony - 1pm-3.30pm** (*ceremony to be held around at 1.30-2pm*)
- ♥ **Afternoon Ceremony - 3.30pm onwards** (*ceremony to be held around 4-4.30pm, and only available to couples also celebrating with an evening reception at Glanville Hall*).

## The Glanville difference

Glanville Hall is managed by one of SA's most awarded and experienced wedding and events teams. We are proud to be a family business operated with love, integrity and genuine passion for our work. Our difference is simple – we truly love what we do, and it would be an honour to help you create the perfect start to your future together.



## Ceremony decoration packages

Select your favourite location in our lush, manicured gardens or inside gracious Glanville Hall itself, then choose the perfect decorations and 'little extras' to create your dream ceremony!

### Simple Ceremony

#### **\$800 including:**

- ♥ 2.5 hour hire of your chosen location
- ♥ 20 white garden chairs \*
- ♥ white-clothed signing table with 2 chairs
- ♥ red aisle carpet
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to availability)
- ♥ all setup and pack down

*\* upgrade to romantic white Tiffany chairs with either black or white cushions **OR** black or white covered chairs with your choice of sashes for \$100*



### Classic Ceremony

#### **\$850 including:**

- ♥ 2.5 hour hire of your chosen location
- ♥ 20 covered chairs with coloured sashes OR 20 white Tiffany chairs with black or white cushions
- ♥ white-clothed signing table OR classic timber and iron signing table
- ♥ 2 elegant oak timber pedestals topped with your choice of white or silver lanterns \*\*
- ♥ red aisle carpet \*
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to room availability)
- ♥ all setup and pack down

*\* upgrade to coloured carpet or seagrass runner for an additional \$100, or white carpet for \$150*

*\*\* speak to us about customised pedestal toppers!*



## Pedestal Ceremony

### \$950 including:

- ♥ 2.5 hour hire of your chosen garden location
- ♥ 26 Americana ceremony chairs **OR** 20 romantic white Tiffany chairs with black or white cushions
- ♥ coloured chair sashes of your choice from our selection
- ♥ white-clothed signing table with crystal drop overlay and 2 chairs
- ♥ pair of elegant white pedestals, topped with large fishbowls, acrylic ice or pebbles, and a selection of silk blooms **OR** large cylinder vases with giant red or white silk rose 'kissing balls'
- ♥ choice of red or coloured carpet, or seagrass aisle runner \*
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to room availability)
- ♥ all setup and pack down

*\* upgrade to luxurious white aisle carpet for an additional \$80*



## Shepherd's Hook Ceremony

### \$995 including:

- ♥ 2.5 hour hire of your chosen garden location
- ♥ 26 Americana ceremony chairs **OR** 20 romantic white Tiffany chairs with black or white cushions
- ♥ coloured chair sashes of your choice from our selection
- ♥ white-clothed signing table with crystal drop overlay and 2 chairs
- ♥ 6 white shepherds hooks to line your aisle, with your choice of hanging rose balls, frangipani balls or rustic green boxwood balls \*\*
- ♥ choice of red or coloured carpet, or seagrass aisle runner \*
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to room availability)
- ♥ all setup and pack down

*\* upgrade to luxurious white aisle carpet for an additional \$80*

*\*\* upgrade to hanging jars of fresh baby's breath for \$80*



## Archway Ceremony

### \$1100 including:

- ♥ 2.5 hour hire of your chosen garden location
- ♥ 26 Americana ceremony chairs **OR** 20 romantic white Tiffany chairs with black or white cushions
- ♥ coloured chair sashes of your choice from our selection
- ♥ white-clothed signing table with crystal drop overlay and 2 chairs
- ♥ free-standing, archway backdrop with elegant cream and white silk flower accent, finished with either white chiffon **OR** natural hessian draping \*\*
- ♥ choice of red or coloured carpet, or seagrass aisle runner \*
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to room availability)
- ♥ all setup and pack down

\* upgrade to luxurious white aisle carpet for an additional \$80

\*\* add hanging jars of fresh baby's breath for \$50, or an elegant crystal drop curtain for \$80



## Bamboo Arbour Ceremony

### \$1250 including:

- ♥ 2.5 hour hire of your chosen garden location
- ♥ 26 Americana ceremony chairs **OR** 20 romantic white Tiffany chairs with black or white cushions
- ♥ coloured chair sashes of your choice from our selection
- ♥ white-clothed signing table with crystal drop overlay and 2 chairs
- ♥ spectacular free-standing Bamboo Arbor, draped in your choice of white chiffon **OR** natural hessian, and trimmed with coordinating silk flower accents
- ♥ choice of red or coloured carpet, or seagrass aisle runner \*
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos
- ♥ for garden ceremonies, complimentary indoor back-up location in case of adverse weather (subject to room availability)
- ♥ all setup and pack down

\* upgrade to luxurious white aisle carpet for an additional \$80

\*\* add hanging jars of fresh baby's breath for \$50, or an elegant crystal drop curtain for \$80



## The Ultimate Glanville Hall Ceremony Experience

Say 'I do' in the most spectacular, luxurious setting you could imagine! **\$2750 including:**

- ♥ 3 hour hire of our gardens
- ♥ 34 Americana ceremony chairs
- ♥ coloured chair sashes of your choice from our selection
- ♥ white-clothed signing table with crystal drop overlay and 2 chairs
- ♥ spectacular free-standing white bridal gazebo \*\*
- ♥ 8 white shepherds hooks to line your aisle, with your choice of hanging rose balls, frangipani balls or rustic green boxwood balls \*\*\*
- ♥ choice of red or coloured carpet, or seagrass aisle runner \*
- ♥ white-framed blackboard welcome sign on easel
- ♥ vintage lawn games for your guests to enjoy
- ♥ iced water on arrival for guests
- ♥ guest access to the venue bathrooms
- ♥ access to the manor for bridal party photos, including a bottle of celebratory bubbly
- ♥ complimentary indoor back-up location in case of adverse weather (subject to room availability, gazebo cannot be transferred indoors)
- ♥ all setup and pack down

*\* upgrade to luxurious white aisle carpet for an additional \$80*

*\*\* add hanging jars of fresh baby's breath to your gazebo for \$150*

*\*\* add hanging jars of fresh baby's breath to your shepherd's hooks for \$80*



## Little extras

Select some finishing touches, include something really special - or 'mix and match' to create your dream ceremony!

♥ **Vintage lawn games, \$150**

Add some old-school fun to your special day! Your guests will love relaxing with a hit of croquet, trying their luck with coits or showing off their bocce skills on our lush lawns.

♥ **10 extra chairs, \$85**

Add 10 additional Americana or covered garden chairs with sashes to your ceremony

♥ **Luxurious white carpet upgrade, \$80**

♥ **Pair of white OR oak pedestals, \$65**

♥ **Shepherd's Hooks, \$140**

Line your aisle with six white shepherd's hooks with your choice of hanging rose balls, frangipani balls or rustic green boxwood balls (or with hanging jars of fresh baby's breath blooms for \$160)

♥ **Crystal drop curtain, \$80**

Add a sparkling curtain of crystals to your archway or bamboo arbour

♥ **White-framed blackboard welcome sign on easel, \$100**

♥ **Classic timber welcome easel, \$100**

♥ **Chiffon aisle draping, \$155**

Line your aisle with two rows of soft white chiffon draping

♥ **White hanging paper lanterns, \$50**

Perfect to create ceremony magic beneath our towering fig tree!



## Cheers! Post-ceremony refreshment packages

Treat your guests to something bubbly and delicious while your bridal photos are taking place!

♥ **Package A - Bubbles (\$9.50pp, \$5pp for children)**

Includes Bridgewater Mill NV Sparkling wine and juice served for 30 minutes on conclusion of your ceremony.

♥ **Package B - Bubbles and canapés (\$16.50pp, \$8pp for children)**

Bridgewater Mill NV Sparkling and orange juice with chef's selection of seasonal canapés, served for 30 minutes on conclusion of your ceremony.

♥ **Package C - Bubbles, beers and canapés (\$18.50pp, \$10pp for children)**

Bridgewater Mill NV Sparkling, one variety of beer (your choice of Toohey's Extra Dry, Cooper's Pale Ale OR Pure Blonde), Toohey's 5 Seeds cider and orange juice with chef's selection of cold and hot canapés, served for 30 minutes on conclusion of your ceremony.

♥ **Package D - Ultimate indulgence (\$24.50pp, \$12pp for children)**

As above, but served for a full hour on conclusion of your ceremony.



## The important bit...our terms and conditions

We look forward to helping you create the perfect wedding! To ensure everything runs smoothly on your special day, it is important that you be completely familiar with our terms and conditions.

All bookings are made upon, and are subject to, the following terms and conditions as determined by Glanville Hall. By paying your non-refundable booking deposit, you are agreeing to the following:

### Bookings

- 1.1 Tentative bookings may be made, but are only valid for ten (10) days from the date of booking.
- 1.2 No booking is deemed confirmed until a non-refundable deposit has been received by Glanville Hall. The management of Glanville Hall reserve the right to cancel the booking if confirmation and deposit is not received by the due date.
- 1.3 By paying your deposit, you agree to the terms and conditions outlined in this document.**
- 1.4 If your booking is cancelled less than ten (10) months before the date of your event, your deposit is forfeited. If you cancel your booking more than ten (10) months before the date of your event, you will receive a 50% refund of your deposit.
- 1.5 No refunds will be offered for any change of mind cancellations.
- 1.6 Deferring or changing a confirmed date may be available, at the discretion of management and depending on availability. An additional payment of \$500 will apply, and package pricing may change for date extensions.

### Liquor Licensing Act

- 2.1 Management and staff will abide by all conditions set down in the *Liquor Licensing Act*. We reserve the right to refuse the service of alcohol to any guests displaying signs of intoxication.
- 2.2 Management reserves the right to cease all service of alcohol prior to the close of a function, in the event that a large number of guests are displaying unacceptable behaviour or showing signs of intoxication.

### Prices

- 3.1 Unless otherwise stated, all prices quoted by Glanville Hall are inclusive of GST.
- 3.2 One your deposit has been received and confirmed in writing by Glanville Hall, your package pricing will be locked in until your wedding date to the absolute best of our ability. You will be notified immediately in the case of any unforeseen and/or unavoidable price changes.
- 3.3 Every effort will be made to maintain the exact quotation, however prices are subject to some variation and may change, especially when a significant period of time elapses between the date of the quotation and the date of the event. Any changes in the quoted rates will be advised by management, in writing, as soon as possible.

### Payment

- 4.1 Your absolute confirmed, final number of guests - along with any and all special dietary requirements - is required *no less than* fourteen (14) days prior to the event.
- 4.2 Please note that all attending guests over the age of two years must be accounted for in your final guest numbers.
- 4.3 We cannot guarantee that last minute or late additions will be accepted.
- 4.4 Your event account must be settled and cleared *no less than seven days prior* to the event.
- 4.5 No refunds will be offered for any changes or cancellations after final invoicing and payment, and charges will be rendered for any late inclusions.
- 4.6 Payment can be made by cash, credit card (Visa, Mastercard, EFTPOS), bank cheque or EFT (electronic funds transfer). Credit card and EFTPOS payments will incur a 1.5% processing fee. Personal cheques are not accepted.

## BYO

- 5.1 No food or beverage is permitted to be brought to Glanville Hall for consumption at the event, anywhere on the premises (including in the gardens or the Bridal Parlour) by the organisers or any persons attending the event.
- 5.2 No food or beverage shall be removed from Glanville Hall following the event.

## Damage and conduct

- 6.1 Event organisers are financially responsible for any damage sustained to Glanville Hall, by the organiser or invited guests, in any part of the premises during the event.
- 6.2 Management reserves the right to request a security bond of \$500 or a credit card imprint, payable prior to the event.
- 6.3 Glanville Hall accepts no responsibility for damage or loss of merchandise or property left in the premises prior, during or after the event. Organisers should arrange their own insurance and/or security.
- 6.4 Glanville Hall reserves the right to exclude or eject any or all objectionable persons from the event or the premises without liability.
- 6.5 It is understood that the client will conduct the event in an orderly manner, in full compliance with Glanville Hall management and applicable laws.
- 6.6 Event organisers are financially responsible for any damage sustained to items hired for the purpose of the event, such as decorations, ceremony items and other equipment.
- 6.7 Children are very welcome at Glanville Hall, but must be supervised by responsible adults at all times. The Bridal Parlour is not to be used for babysitting or child minding purposes.

## Smoking

- 7.1 **Glanville Hall is a totally smoke free venue.** Smoking is absolutely prohibited within the building, on the lawns and within the gardens.
- 7.2 Smokers are asked to do in the designated smoking area at the side of the building, where ash trays are provided for the safe and neat collection of cigarette butts.
- 7.3 It is at the discretion of Glanville Hall management as to how many times guests will be 'warned' about the smoking regulations. After numerous warnings, Glanville Hall reserves the right to exclude or eject any or all objectionable persons from the event or the premises without liability.
- 7.4 Management reserves the right to charge a cleaning fee of \$500 for any events where these clear smoking regulations are ignored, and significant cleaning is required to remove cigarette butts from the premises.

## Facilities

- 9.1 Every effort will be made to maintain the exact appearance of the building, however changes, upgrades and improvements may take place between the date of booking and the event.
- 9.2 Glanville Hall's facilities may only be used for the purposes which they are intended.
- 9.4 All guests must vacate the premises within 30 minutes following the completion of the event. Failure to comply will result in a charge of \$150 for each additional 30 minutes or part thereof.
- 9.5 Please speak to our staff in regards to fire safety, fire bans and the use of candles within our building and surrounding gardens. Open flames are a fire risk, and must be contained at all times.
- 9.6 Bubbles, mist machines and 'smoke machines' are welcome in our gardens and on our outdoor terrace, but cannot be used within the main manor.
- 9.7 Please note that glitter, confetti and table sprinkles are strictly prohibited within Glanville Hall, the gardens and the surrounding golf course. An additional cleaning fee of \$250 will be charged upon unauthorised use of these items.

Ceremony decoration hire *(for couples choosing to source ceremony decorations through Glanville Hall)*

- 10.1 In an emergency, we reserve the right to substitute hire items with similar items without seeking the permission of the hirer. We will take the utmost care to match colours and design but there may be slight variations.
- 10.2 In the case of inclement weather, we will make an indoor area available for your ceremony. Our staff will work with you to make this decision, which must be confirmed at least 4 hours prior to the ceremony start time (to allow us time to move/set up your items).
- 10.3 No refunds will be provided for changes or cancellations due to inclement weather.
- 10.4 **Fresh flowers, petals and confetti cannot be used on any of the aisle carpets or seagrass aisle runners**, due to staining and damage caused. If petals or confetti are used and cause damage, a cleaning or full replacement fee will be charged.
- 10.5 In the event that damage or loss occurs to any hired items, the hirer is financially responsible for replacement or repair of goods within seven days.

